

# The Ourplace



# Volunteer



## Donations

We are in need of new or lightly used basic adult clothing. **SOCKS**, underwear, more socks, fleece or heavyweight tops and jeans, socks again, seasonal jackets. Musical instruments and **art supplies**, board-games, alarm clocks, toiletries, sleeping bags, blankets and coffee mugs. Our library is in need of good **paperback fiction**. Please contact reception by phone at (250) 388-7112, extension 221 or by e-mail at [admin@ourplacesociety.com](mailto:admin@ourplacesociety.com) for any questions regarding donations.

## Personal Belongings

Volunteers are reminded (and strongly encouraged) not to bring personal belongings and valuables with them when they come in for their volunteer shifts. Unfortunately, thefts do occur every now and then, and we are unable to guarantee that your personal items and valuables will be safe here. If you do need to safely secure any belongings, please visit the clothing room, where lockers are provided to volunteers.

## Baseball Games

There are still two more dates for baseball games this summer: July 24 and August 7. The drop-in centre will be closed on these dates — they are all Fridays — though we will be serving dinner at 4 p.m. Please feel free to come out and join us!

## How to reach your Volunteer Coordinator

[antoinette@ourplacesociety.com](mailto:antoinette@ourplacesociety.com)  
or 250-388-7112 Ext. 243

Antoinette will be away on the following dates:  
July 21 to 24

August 3 to 7

Have a happy summer, Our Place volunteers!

## Volunteer Absences

If you know that you are going to be away in advance (for example, for a vacation), please contact Antoinette directly. If you are providing 24 hours' notice, please contact reception at (250) 388-7112 and ask them to let Antoinette and the manager in your program area know of your absence. Thank you for your support!

## We are always looking for volunteers

In addition to our ongoing efforts to recruit volunteers for the dining room and the nutrition bar in the drop-in centre, we are also currently looking for volunteers in the following areas: Hygiene Area; Clothing Room. If any of these current opportunities is of interest to you, please contact 388-7112, extension 243 or [volunteer@ourplacesociety.com](mailto:volunteer@ourplacesociety.com).

## Ask Vickie

Why do I need to sign in at reception, especially when I am being asked to sign in, in the clothing room and hygiene area as well?

It is very much appreciated if all volunteers could take a moment or two to sign in (as well as out) for each of their shifts. A volunteer binder is located at the security desk for this very purpose.

Having volunteers sign in ensures that our security staff are aware of who is in the building at all times. As well, Antoinette picks up the sign-in sheets from the previous day every morning when she arrives and takes a few moments to crunch some numbers — for example, the number of volunteers who came in on that day and the total number of hours they put in (including a breakdown for each program area). This information is shared with our board and is also instrumental in making applications for funding and in reporting on our activities to our funders and supporters. So thank you for your support!



**Next month's question:** What should I do if I know someone who would like to volunteer at Our Place?

# Ourplace: Hope and Belonging