INTRODUCTION TO GRADUATE STUDY & MUSIC BIBLIOGRAPHY  
MUS 503 - Fall 2014  
Mondays, 10:30am-1:10pm, Lib051  

Instructor: Dr. S. Lewis (sglewis@uvic.ca)  
School of Music, MacLaurin Rm. B102, tel. 721-7902  
Office Hours: directly after our class or by appointment  

I. Course Description and Objectives  

This course familiarizes students with a broad range of print and online bibliographic tools and research techniques in the field of music. The course emphasizes the critical evaluation of research tools including music dictionaries and encyclopaedias, periodicals, composer editions and catalogues, indexes, and finding aids. Students will use these resources in assignments and as they conduct research on a topic of their choice.  

During the first part of our meeting, I will introduce resources and research methods. I will assist students with assignments and research projects during the second part of our meeting. You will also present and discuss completed work on a regular basis (expectations detailed in II).  

II. Evaluation  

Presentation on Research Topic (October 6) 5  
Presentation on Preliminary Bibliography (October 20) 10  
Assignments (5% each X 10) 50  
1) September 15  
2) September 22  
3) September 29  
4) October 6  
5) October 20  
6) October 27  
7) November 3  
8) November 17  
9) November 24  
10) December 1  

Presentation on Research Topic (December 1) 10  
Topic Statement and Annotated Bibliography (December 5) 25  
minimum 25 sources, each annotation 50-75 words minimum  

Total 100%

Note: three or more unexcused absences will result in a D for the course.
III. Grading Scale

Please refer to the Faculty of Graduate Studies – Grading Scale for descriptions of letter grades (http://web.uvic.ca/calendar2009/GRAD/FARe/Grad.html)

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<th>Percentage</th>
<th>Grade</th>
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<tr>
<td>95% or higher</td>
<td>A+</td>
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<td>90% or higher</td>
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<td>85% or higher</td>
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<td>80% or higher</td>
<td>B+</td>
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<td>75% or higher</td>
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<td>70% or higher</td>
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<td>65% or higher</td>
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<td>60% or higher</td>
<td>C</td>
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<td>50% or higher</td>
<td>D</td>
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<td>less than 50%</td>
<td>F (failing grade)</td>
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Note: grades of D through B- are probationary.

IV. Accommodations

Students self-disclosing a disability should register with the Resource Centre for Students with a Disability to arrange assistance and accommodations.

V. Code of Conduct

- Be on time and ready to work at the start of class.
- Cellphones and social media off. (Free to check them during our break!)
- Attend all seminars unless you have an excused absence with written medical documentation or email from me approving your absence.
- Three unexcused absences results in course failure.

VI. Course Materials

Reference section, Music Library (non-circulating) and research materials in your project area.

Reference items for weekly assignments will be placed on a LIBRARY CART labelled for our course. Be courteous to your classmates: please return items to this cart (rather than the re-shelving bins). If this system proves ineffective, I'll place the materials on two-hour reserve.

REQUIRED TEXTS (available at UVic Bookstore):


V. Schedule of Seminar Meetings
WEEK 1  Introduction
Sept. 8  What is Music Bibliography & How will it help me?
         Walking Tour of the Music Library – UVic Library & Services

         Guest: William Blair, Music and Reference Librarian,
         Library Catalogs

         Sampsel, Chapter 3, Library Catalogs

WEEK 2  Getting Started: Basic Resources and Online Music Content
Sept. 15 Submit and Discuss Assignment 1

         Sampsel, Chapter 1, Guides to Research and Research Tools

         Sampsel, Chapter 13, Online Music Content

         Turabian, Chapter 1, What Research Is and How Researchers Think about it

         Turabian, Chapter 2, Moving from a Topic to a Question to a Working Hypothesis

         Work on Assignment 2

WEEK 3  Music Dictionaries & Encyclopedias
Sept. 22 Submit and Discuss Assignment 2

         Sampsel, Chapter 2, Music Encyclopedias and Dictionaries

         Turabian, Chapter 3, Finding Useful Sources

         Turabian, Chapter 4, Engaging Sources

         Work on Assignment 3

WEEK 4  Source Citation and Presenting Your Work
Sept. 29 Submit and Discuss Assignment 3

         Sampsel, Chapter 15, Style Manuals and Citations of Sources

         Turabian, Part II: Source Citation, esp. Chapters 15-17
Turabian, Chapter 13, Presenting Research in Alternate Forums

**WEEK 5**  
**Thematic Catalogs**

Oct. 6  
Submit and Discuss Assignment 4

Presentation on Research Topic

Guest: William Blair, Thematic Catalogs

Sampsel, Chapter 6, Thematic Catalogs

**WEEK 6**  
*Holiday – Happy Thanksgiving!*

Oct. 13  
No classes

**WEEK 7**  
Finding What you Need: Periodical Indexes and Indexes to Music Dissertations, Theses, Conference Papers, and Festschriften

Oct. 20  
Submit and Discuss Assignment 5

Presentation on Preliminary Bibliography

Sampsel, Chapter 4, Periodical Indexes for Music

Sampsel, Chapter 5, Indexes to Music Dissertations, Theses, Conference Papers, and Festschriften

Work on Assignment 6

**WEEK 8**  
*Finding Music: Composer Editions & Catalogues*

Oct. 27  
Submit and Discuss Assignment 6

Sampsel, Chapter 7, Indexes to Music in Complete Works Editions, Musical Monuments, Historical Sets, and Anthologies

Work on Assignment 7

**WEEK 9**  
*Past and Present: Music Histories, Source Readings, and Chronologies*

Nov. 3  
Submit and Discuss Assignment 7

Sampsel, Chapter 8, Music Histories, Source Readings, and Chronologies
Work on Assignment 8

**WEEK 10** Reading Break – no class on November 10

**WEEK 11** Building your Bibliography: Composers & their Works

Nov. 17 Submit and Discuss Assignment 8
Sampsel, Chapter 9, Bibliographies of Music and Music Literature
Sampsel, Chapter 10, Discographies
Sampsel, Chapter 11, Music Iconographies

Work on Assignment 9

**WEEK 12** Writing about Music/Student Presentations

Nov. 24 Submit and Discuss Assignment 9
Sampsel, Chapter 14, Writing
Turabian, Part III, Style

Work on Assignment 10

**WEEK** Presentations on Research Topics

Dec. 1 Submit and Discuss Assignment 10
Student Presentations on Research Topics

Dec. 5 Annotated Bibliography & Research Proposal due today (online submission)