

UVic School of Music

Student Recitals 2011-2012

Owing to the limited number of recital dates available, student recital dates will be assigned on a first-come, first-served basis according to the following policy.

All official, graduating recitals should have been booked by now. If not, do so immediately and no later than the application deadline listed below.

FIRST PRIORITY:

Graduating performance majors
(B.Mus. and M.Mus.)

SECOND PRIORITY:

3rd year performance majors and
MUS 588 graduate students

THIRD PRIORITY:

Graduating non-performance majors

FOURTH PRIORITY:

All others

Students must have the approval of their instrumental/vocal instructor BEFORE requesting a date.

All organizational aspects for non-graduating recitals are to be carried out by the student recitalist, including booking rehearsal times (2 hrs per week for the 2 weeks prior to the date of your recital), arranging for a stage manager and two ushers, program production and printing as well as publicity. If you would like your recital recorded, you must make arrangements with an authorized School of Music Recording Technician two weeks in advance of your recital date (a phone list is available at the Main Office). The cost for recording is \$10/hour and must be paid on the day of your recital directly to the technician. Any recording requests made after two week's notice cannot be guaranteed. CDRs can be purchased in advance from the School of Music office. Please arrange for a Work Study stage manager to work your recital (\$10/hr payable the day of your recital). Please see the School of Music General office for a list of current stage managers and their contact information. You may also hire student ushers from the Work Study program (\$10/hr) (names available at the Music office) and/or use fellow Music students to assist with program distribution and handling the doors. Please sign out keys to the Recital Hall from the School of Music office on the Friday prior to your recital date. A \$20 deposit is required for signing out Recital Hall keys.

Graduating recitals take place on Mondays and Wednesdays when classes are in session. (See memo sent to graduating performance majors). Non-graduating recitals will take place on **Sundays** when classes are in session. To accommodate as many students as possible **Sunday** afternoon recitals will be scheduled back to back. Times allotted for these recitals are 12:00-2:30 pm and 2:30-5:00 pm. MUS 588 recitals can be booked at 12:30 p.m. on **Wednesdays**, or Monday and Wednesday evenings when available.

NON-GRADUATING RECITAL APPLICATION FORM

Email: concert@uvic.ca with your non-graduating recital request.
Include ALL information listed below.

Name _____

Instrument/Voice _____

Instructor _____

Program and Year _____

Preferred Month _____

Indicate preferred Sunday recital time: 12:00-2:30 _____ 2:30-5:00 _____

Note: Wednesday noon-hour recitals must not extend past 1:20 pm under ANY circumstances.